

Committee: Resources and Performance Scrutiny Board
Date: Tuesday 12 June 2012
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Nicholas Mawer (Chairman)	Councillor Douglas Webb (Vice-Chairman)
Councillor Alyas Ahmed	Councillor Maurice Billington
Councillor Patrick Cartledge	Councillor Margaret Cullip
Councillor Jon O'Neill	Councillor Neil Prestidge
Councillor Nigel Randall	Councillor Lawrie Stratford
Councillor Douglas Williamson	Councillor Sean Woodcock

Substitutes

Councillor Andrew Beere	Councillor Surinder Dhesi
Councillor Mrs Diana Edwards	Councillor Tim Emptage
Councillor David Hughes	Councillor Alaric Rose
Councillor Rose Stratford	

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. Minutes (Pages 1 - 8)

To confirm as a correct record the Minutes of the meetings of the Committee held on 27 March 2012 and 16 May 2012.

5. Chairman of the Council's Allowance

Summary

At the 16 May 2012 meeting of Council, members consider a report which proposed that the Chairman of the Council be paid an allowance. Council resolved to request the Resources and Performance Scrutiny Board to review the proposal and make recommendations to the July meeting of Council.

The Democratic and Elections Manager will be present at the meeting to answer any specific questions. A briefing pack will be circulated to Members under separate cover.

Recommendation

The Resources and Performance Scrutiny Board is recommended to consider the information and to frame appropriate recommendations to Council.

6. Draft Overview and Scrutiny Annual Report 2011/12 (Pages 9 - 10)

** Please note that the appendix to this report will follow as it is currently being reviewed **

Report of Head of Law and Governance

Summary

This report presents the draft Overview and Scrutiny Annual Report 2011/12.

Recommendations

The Resources and Performance Scrutiny Board is recommended:

- (1) To consider the draft Overview and Scrutiny Annual Report 2011/12.

7. Appointment of Working Group Members (Pages 11 - 14)

Report of Head of Law and Governance

Summary

To consider the appointment of Members to the Finance Scrutiny Working Group and Performance Scrutiny Working Group.

Recommendations

The Resources & Performance Scrutiny Board is recommended:

- (1) To confirm the membership of the Finance Scrutiny Working Group.
- (2) To confirm the membership of the Performance Scrutiny Working Group.

8. Resources and Performance Scrutiny Board Work Programme 2012/13 (Pages 15 - 26)

Report of Head of Law and Governance

Summary

To provide the Board with the draft Resources and Performance Scrutiny Board work programme for 2012/13, to update Members on work programme items from the 2011/12 overview and scrutiny work programme and to consider items for inclusion on the 2011/12 work programme.

Recommendations

The Resources and Performance Scrutiny Board is recommended:

- (3) To consider the Resources & Performance Scrutiny Board work programme 2012/13 as set out at Appendix 1 of the attached report.
- (4) To nominate two Members to work with officers on the development of a Concessions Policy for the Council.
- (5) To note the proposed work programmes of the Performance Scrutiny Working Group and Finance Scrutiny Working Group.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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